

**Libraries, Museums, and Archives**  
**Attachment O**  
**ADVISORY DOCUMENT PHASE III-IV**  
**May 22, 2020**

**I. Applicability:** This Attachment applies to all libraries, museums, and archives.

**II. Libraries, archives, and museums may resume operations.**

a. General:

- i. It is encouraged to continue having employees, who are in direct contact with the public, wear cloth face coverings.
- ii. Social distancing of at least six feet continues to be a best practice.
- iii. Persons with symptoms consistent with COVID-19 should not be on the premises.

b. Hygiene Best Practices:

- i. Handwashing capability or sanitizer availability is encouraged.
- ii. Employees should frequently wash their hands.

c. Staffing/Operations:

- i. No employee displaying symptoms of COVID-19 may provide services to the public. Symptomatic or ill employees may not report to work.
- ii. No employee may work within 72 hours of exhibiting a fever.
- iii. Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.

d. Cleaning and Disinfecting:

- i. It is recommended that cleaning and disinfecting continue to be conducted in compliance with CDC protocols.
- ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, the library, archive, or museum may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- iii. CDC protocols can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

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**III. Mixed Businesses/Application of Other Attachments**

- a. Stores that operate within a library, archives, or museum are subject to the Advisory Document of Attachment E Retail Businesses.
- b. Cafes that operate within a library, archives, or museum are subject to the Advisory Document for Attachment F Restaurants Dine-In Services.
- c. Public gatherings and rentals of spaces within a library, archives, or museum are subject to the Advisory Document for Attachment N Social, Religious, and Other Gatherings.